

**Official
Exhibition Freight Handling Tariff
DKOU 2025**

SCHENKERfairs – Exhibition Freight Handling Tariff

Exhibition freight handling tariff
General condition

§ 1

The exhibition freight handling tariff is valid for all operations and services undertaken on the Berlin exhibition ground and the ICC-Berlin by the official forwarding agents. This includes all on-site handling of freight and carrying out of all necessary formalities for both domestic and foreign shipments.

The Messe Berlin GmbH reserves the right to use the traffic control system with timeslots to be booked for unloading's and loadings via forwarding forklift service. On own shows of the Messe Berlin GmbH a booking of a timeslot is mandatory to book upfront for access to the venue.

§ 2

The official tariff will form the basis for all invoices by the official forwarders. Prices shown are maximum rates, Calculations 1cbm = 333kg, and exclude German VAT.

The administration charges cover planning and supervisory work carried out by the official forwarders (i.e., arranging and holding available sufficient labour and equipment, handling of empties / exhibition goods, etc.). Commission will be levied for non-pre-booked orders percental on the order value.

§ 3

In addition to the fairs and exhibition tariff all orders are undertaken strictly as per the "German Forwarders Terms and Conditions" (ADSp) latest issue. All orders of cranes and heavy load orders are undertaken as per the "BSK" – terms and conditions latest issue, copies of both terms are available on request.

§ 4

Shipments can only be accepted on a Freight Prepaid basis up to "free arrival exhibition ground Berlin." In order to ensure prompt delivery to stand it is imperative each individual package marked with exhibitor's name, the name of the exhibition together with the hall and stand number.

§ 5

Official Forwarding Agents Contractual Responsibilities and Liabilities.

The responsibility and liability for the freight ends once the goods have been delivered to the exhibitors stand, whether the exhibitor is present or not. In the absence of written instructions to the contrary, goods may be delivered to the stand commencing on the first day of the official build-up period.

The responsibility and liability for storage during the exhibition of empty packing materials and / or freight commence with collection of same from the exhibitors stand and ends when the material has been returned at the close of the exhibition. Under no circumstances are goods to be left in cases labelled for empty case storage. In such instances no liability can be accepted for such goods. Goods which are required to be storage during the exhibition are to be separately declared and labelled as such.

The responsibility and liability for freight at the close of the exhibition commences with its collection from the stand during the official dismantling period whether the exhibitor is present or not.

The surrendering of documents by the exhibitor at the Forwarders office and the acceptance of same does not constitute any admission responsibility or liability for freight which has not yet been collected from the stand.

If a booked timeslot was not used, the official freight forwarders are free to reserve the right to charge a penalty, usually 1 forklift hour.

Exhibitors are recommended to take out transport and storage insurance for their goods, details of such insurance can be obtained from the official forwarders. Insurance cover over the storage of empty packing materials can only be obtained on special request from the official forwarder. The official forwarder cannot be held responsible for any verbal order or instructions given by the exhibitors directly to the labour force.

§ 6

The collection and storage of empty packing material is carried out by the official forwarder following receipt of a written order. The Building and Fire authorities do not allow the storage of empty packing materials in the exhibition halls. Should such materials be discovered following the end of the official build-up period, it will be removed by the official forwarders at the exhibitors cost even in absence of an official order.

Empty cases are to be clearly labelled and suitably secured for removal before being handed over to the official forwarder for storage.

§ 7

All claims of whatever nature must be made in writing at the forwarder's office immediately. Verbal claims alone cannot be accepted.

§ 8

Forwarder invoices are payable upon receipt. The customer is deemed to be default (without warning or other preliminary action being required) at the latest 10 days after receipt of invoice. In case of such default the forwarder is entitled to charge interest as per the German Forwarders Terms and Conditions (ADSp).

§ 9

The sole place of performance for all contractual obligations is Berlin. The sole place of jurisdiction for both parties in any lawsuit arising from such contracts is Berlin.

§ 10

This tariff takes effect as from June 1st, 2025, at which date all previous tariffs are deemed to be invalid.

05/2025

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ON-SITE- TARIFF 1

Unloading / loading of general cargo, part- and complete trailer loads, container and accessible goods

1 cbm = 333 kg / per beginning 100 kg, m/m 200 kg

1.1	Unlading and delivery to the booth, transport from the warehouse to the booth or back incl. storage (incl. 14 days)	EURO	44,00
1.2	take over and direct delivery to the booth for shipments, for which the clients gave an advice, up to 30 kg, without storage and customs clearance, during the show	EURO	36,00
	Surcharges as per tariff 4.1, 4.2, 4.3, 4.4, 4.5, 4.6;4.7		
1.3	file processing fee per shipment	EURO	55,00
1.4	charges for storage after 14 days = per cbm per week / - min. 2 cbm -	EURO	20,00

ON-SITE TARIFF 2

Handling of empties / exhibition goods

2.1	Collection of the empty packing materials from exhibition booth, marking, storage including warehouse handling and return to exhibition booth, per piece and beginning cbm - min. 2 cbm -	EURO	57,00
2.3	Surcharge for late hand-over for empty packaging – empties announced as ready for collection later than the constructive set-up period acc. to technical guidelines		+35 %
2.4	Collection of exhibition goods from the booth, marking, storage including warehouse handling and return to the booth per piece and beginning cbm - minimum 2 cbm -	EURO	84,00

Surcharges as per tariff 4.4; 4.5; 4.6; 4.8 – no further surcharges, no forklift assistance

ON-SITE TARIFF 3

Supply of equipment and manpower, per beginning hour

3.1	Manpower	Rates in EURO	Mo – Fr
	Transport worker		50,00
	Supervisor		80,00

Minimum working time 4 hour / billing per hour / surcharges as per tariff 4.1 - 4.6

3.2	Forklift including driver for loading / unloading / movement / assembling **		
	Rates in EURO	Mo – Fr	
	up to 3 t		147,00
	up to 5 t		154,00

Minimum working time 1 hour / billing per hour / surcharges as per tariff 4.1 - 4.7

** Excluding special equipment e.g. lifting height over 5,00m; ropes / shackles

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3.3 Mobile cranes including driver

on request

3.4 Container

Storage container on request

Office container on request

Reefer container on request

All rates per exhibition including placing and removal

ON-SITE TARIFF 4

Surcharges for tariff 1, 2 and 3

4.1	Saturday surcharge	25%
4.2	Sunday surcharge	50%
4.3	Holiday surcharge	100%
4.4	Late booking surcharge – for services booked later than 24hours before requested operation time – related to manpower, forklifts, general cargo, handling of empties and exhibition goods – on the order value	25%
4.5	forwarders insurance / BSK	per tariff
4.6	fuel surcharge on all tariff items 1,2,3	4,6%
4.7	Late arrival surcharge	50%
4.8	collection of empty or exhibition goods on the 1 st day of the venue	100%

ON-SITE TARIFF 5

Customs clearance of exhibition goods at the on-site customs office

5.1	Import cancellation of transit documents, clearance for temporary or permanent import – per shipment and clearance	EURO	160,00
	from 2 nd additional customs tariff item (HS code) per item	EURO	30,00
5.2	Customs import / export bond fee based on CIF value per month, minimum EURO 30,00		2%
5.3	Disbursement fee for duties/taxes, other charges		3%
5.4	Export T1 cluster for bonded transfer from fairground as per NCTS 5 (valid from 01.11.2023)	EURO	160,00
	from 2 nd additional customs tariff item (HS code) per item	EURO	15,00
5.5	Customs examination fee per examination and shipment	EURO	70,00
5.6	Customs officer fee		per outlay
5.7	Carnet ATA storage fee	EURO	90,00
5.8	communication / paperwork approval per shipment	EURO	50,00

surcharges as per tariff 4.4 and 4.7

All above mentioned charges are excluding VAT.

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lift	working	rent per day	rent per day	travelling	insurance
	height	1 to 4 days	5 to 9 days	per lift	per day / lift
Scissor lift	until 7,9m	124,00 €	100,00 €	135,00 €	5,00 €
	from 8m – 11,9m	165,00 €	137,00 €	135,00 €	5,00 €
	from 12m - 16m	240,00 €	200,00 €	135,00 €	5,00 €
Cherry picker					
	from 8m - 11,9m	215,00 €	188,00 €	160,00 €	10,00 €
	from 12m - 15,9m	280,00 €	257,00 €	160,00 €	10,00 €
	from 16m - 22m	350,00 €	305,00 €	160,00 €	10,00 €
Cherry picker with pivot					
	from 8m - 11,9m	240,00 €	208,00 €	160,00 €	15,00 €
	from 12m - 15,9m	300,00 €	270,00 €	160,00 €	15,00 €
	from 16m - 22m	360,00 €	330,00 €	160,00 €	15,00 €

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lift	working- height	rent per day 1 to 4 days	rent per day 5 to 9 days	travelling time per lift	insurance per day
lift with basket					
with crank	up to 4,5m	96,00 €	72,00 €	100,00 €	5,00 €
mechanical lifting	up to 7,5m	121,00 €	96,00 €	100,00 €	5,00 €
lift with basket					
electrical lifting	up to 7,5m	145,00 €	121,00 €	125,00 €	10,00 €