

DKOU2025

Deutscher Kongress für Orthopädie und Unfallchirurgie

Berlin, 28. bis 31. Oktober



PRESENTATION TECHNOLOGY

Equipment

- The lecture halls **Festsaal, Großer Saal, Helsinki, Budapest, New York, London and Lichthof** are equipped with beamer or monitor, laptop as well as sound system, and connected to the speaker preview room. For presentation, please note the information below.
- **ATTENTION:** M2 is equipped as a lecture hall on Tuesday/Wednesday, but as a satellite room on Thursday/Friday.
- The satellite rooms **M1-8 and R2-6** are furnished with beamer or monitor (HDMI connection) only. They do NOT have a laptop, are NOT connected to the speaker preview room, presentations CANNOT be uploaded.
- All halls and rooms are connected to the **Congress-WiFi**, video conferencing is NOT intended.

Lectures

- Accepted **presentation formats** are PowerPoint. Not valid presentation formats are e.g. Apple Keynote etc.
- The preferred **aspect ratio** is 16:9.
- **Conflicts of interest** must be disclosed, a PowerPoint template can be found [here](#).
- For playback during the congress, **Microsoft Office 365** will be used on MS Windows 10 computers.
- If your presentation slides contain **videos**, please embed them in the .pptx presentation (linked videos are not recommended!). Common video formats are supported (preferred: *.mp4).
- To avoid problems with the display of **fonts**, the use of the following fonts is recommended: Arial, Courier, Courier New, Geneva, Georgia, Helvetica, Times, Times New Roman. Non-standard Windows 10 or Office 365 fonts should be saved with the option "embedded fonts".
- Please check your presentation for **spelling or other errors** and make sure that texts, diagrams, illustrations, etc. are of sufficient size.
- Presentations must be uploaded via the [presentation portal](#) before use. You will receive a separate e-mail 4 weeks before the start of the congress.
- There are **no size limits** for file uploads, but large amounts of data may take some time to upload.
- Please take into account relevant **personal rights and copyrights** when designing the content of your presentation; responsibility and liability lie exclusively with you.
- According to the [Code of Conduct](#), all presentations must be **free of discrimination**.
- **NEW:** Please make the use of AI technologies and their influence on research results transparent.

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Streaming

- Presented content will be made available in **London 1 live** and in **Festsaal on demand**. For **streaming**, you grant the congress organiser a **simple right to use** your presentation. You may, of course, continue to use your lecture for other purposes. Please address any objections to the web transmission in the [presentation portal](#).
- To connect online for **remote presentation** is ONLY possible in **London 1**, please contact the [Congress Office](#) at least 3 weeks before the congress starts.

Posters

- All posters are presented according to the [programme](#) with a maximum of **3 slides** in the **Lichthof** (details to equipment and lectures see above).
- In addition, each poster will be displayed 4 days long in **printed form** in the foyer **Helsinki/Budapest** (Hall 7²).
- Poster walls in **DIN A0 portrait format** are available for this purpose (841 mm wide, 1189 mm high).
- The poster must be **divided** into the following sections:
 - Problem or question
 - Material and method
 - Results
 - Discussion
 - Conclusion
 - Literature
- **Set-up exhibition:** Tuesday, 28 October 2025, 08:00-09:00 CET
- **Dismantling exhibition:** Friday, 31 October 2025, 16:00-17:00 CET
- Poster rolls can be **stored** free of charge at the Info Counter in Hall 7².
- **Adhesive tape** will be available at the Info Counter to fix the posters on the walls.
- Posters that are not dismantled will be **discarded**.

On-Site

- Please upload the final version of your presentation via the [presentation portal](#) at **least 2 hours** before the session starts.
- Your uploaded presentation is available for review in the **speaker preview room**. Please allow enough time for this. **Opening hours:** Tuesday-Thursday, 08:00-18:00, Friday 08:00-16:00.
- The a.m. lecture halls are **networked** with the speaker ready room. Room managers open the respective presentation that is on the network drive.
- Please open your presentation on the network drive yourself. **Presentation technicians** are only available in Festsaal, Großer Saal, London 1 and Lichthof; all other lecture halls are supervised by jumpers.
- **Laptop and microphone** are installed on the lectern. The use of own laptops for presentation is NOT intended.

Service Partner

- M Events Cross Media GmbH, [Helpdesk](#)